

Agenda Item III  
Minutes - April 2006

SOUTHERN STATE COMMUNITY COLLEGE  
MINUTES OF THE REGULAR MEETING  
OF THE BOARD OF TRUSTEES  
April 12, 2006

The regular monthly meeting of the Southern State Community College Board of Trustees was held in the Board Room on the Central Campus of Southern State Community College on Wednesday, April 12, 2006.

Call to Order and Roll Call

At 6:30 p.m., Chairman Doug Lynn called the meeting to order. Roll Call was as follows:

Mr. Kent Adams

Ms. Patricia Griffiths

## Monitoring Confirmation

*President's Report.* In addition to his attached written report (April 2006), Dr. Dukes recognized Nancy Wisecup, Dean of Corporate and Community Services, who presented a resource video that was created with grant funds by the efforts of the Fayette, Clinton, Clermont and Highland County One Stop Centers for job seekers and employers.

Mr. Herdman moved and Mr. Shell seconded that the President's Report be accepted. Roll Call Vote was as follows:

### President's Report

YES:

Ms. Ayres  
Mr. Herdman  
Mr. Lynn  
Mr. McFarland  
Mr. Shell  
Mr. Ward

ABSTAIN

Dr. Blanton

06.13

- Treasurer's Report.* In addition to the attached Treasurer's Report (March 2006)
- A discussion was held concerning the Auxiliary Operations Financial Statement in particular Corporate and Community Services. Mr. Buck will prepare a comparison through the end of April.
  - Mr. Buck provided an updated Policy and Procedure Manual and has invited the College's representative from the Attorney General's office to next month's meeting to discuss the Manual.
  - Mr. Buck also distributed a Tuition Recommendation Comparison for the Board's consideration.

Mr. McFarland moved and Mr. Herdman seconded that the Treasurer's Report be accepted. Roll Call Vote was as follows:

YES, Treasurer's Report:

Ms. Ayres  
Dr. Blanton  
Mr. Herdman  
Mr. McFarland  
Mr. Lynn  
Mr. Shell  
Mr. Ward

06.14

Appointment of Personnel Committee

Ms. Griffiths, Mr. McFarland and Mr. Ward were assigned to the Personnel Committee. It was stated that a job description for the Personnel Committee would be helpful.

Executive Session

Consideration of Property and Compensation of Public Employees

At 7 p.m., Mr. Herdman moved and Ms. Ayres seconded that the Board go into Executive Session. Roll Call Vote was as follows:

YES:

Ms. Ayres

Dr. Blanton

Mr. Herdman

Mr. McFarland

Mr. Lynn

Mr. Shell

Mr. Ward

06.15

Regular Session

At 8:35 p.m., Ms. Ayres moved and Mr. Herdman seconded that the Board go out of Executive Session. Roll Call Vote was as follows:

YES:

Ms. Ayres

Dr. Blanton

Mr. Hall

Mr. Herdman

Mr. McFarland

Mr. Lynn

Mr. Shell

Mr. Ward

As a member of the Finance Committee, Mr. McFarland recommended to the Board that a 5.5 percent increase in tuition be adopted effective summer quarter. Dr. Blanton seconded the recommendation. Roll Call Vote was as follows:

YES:

NO:

Mr. Hall

Mr. McFarland  
Mr. Lynn  
Mr. Shell  
Mr. Ward

06.17

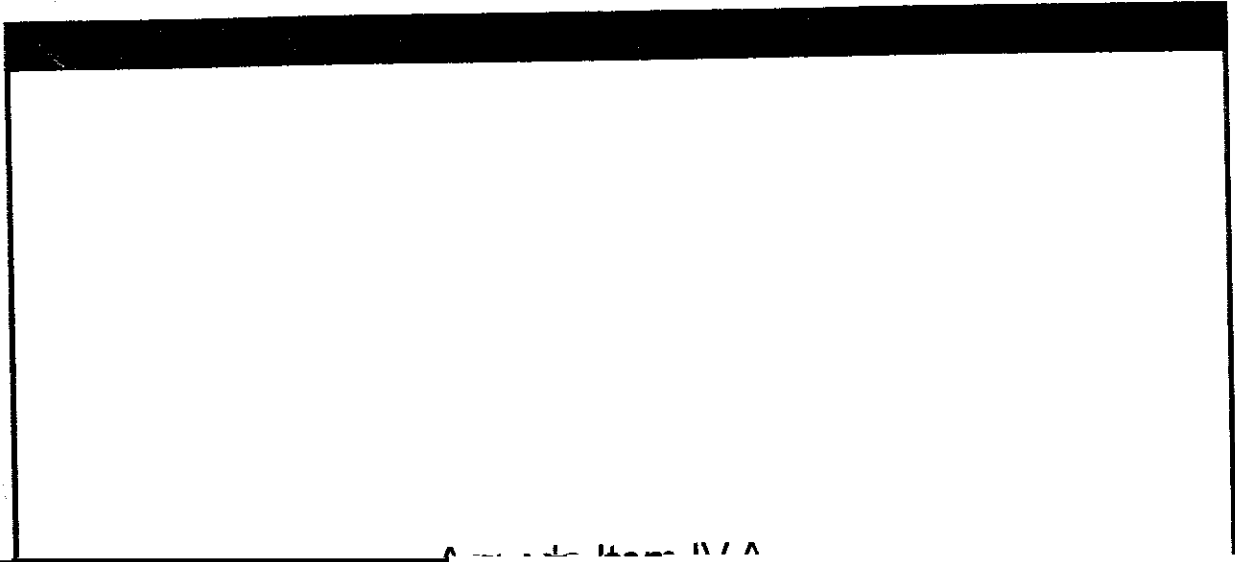
#### Adjournment

At 8:40 p.m., Mr. Shell moved and Mr. Herdman seconded that the meeting be adjourned. All were in favor.

06.18

14. About the Minutes are

JNITY COLLEGE



*Memorandum*

To: SSCC Board of Trustees  
From: Dr. Lawrence N. Dukes, President





## Meetings That Should Be Of Interest to the Trustees

Terry Thomas' annual meeting of the Ohio Association of Community Colleges is scheduled for May 4 and 5. The meeting is immediately after the three-day visit from the Higher Learning Commission for our accreditation visit. Once again, I would emphasize to the Board Members that it is imperative that you be available for the dinner meeting

\_\_\_\_\_ must note but not wishing to exclude Clinton County. I should mention

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**Larry Dukes**

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**From:** John Tallieu  
**Sent:** Wednesday, March 29, 2006 2:59 PM  
**To:** Larry Dukes; Stevetta Grooms; Sherry Stout  
**Cc:** John Joy; Nancy Wisecup  
**Subject:** Center for Business and Industry - March 2006

**Center for Business and Industry – March 2006**

**Adams County Business Training Center**

Center for Business and Industry - March 2006

**New Sabina Industries**

We have scheduled another three day Industrial Electricity class for May. Edison Community College is again our partner, and they have agreed to allow us to use an additional \$2900 of their TITG funds.

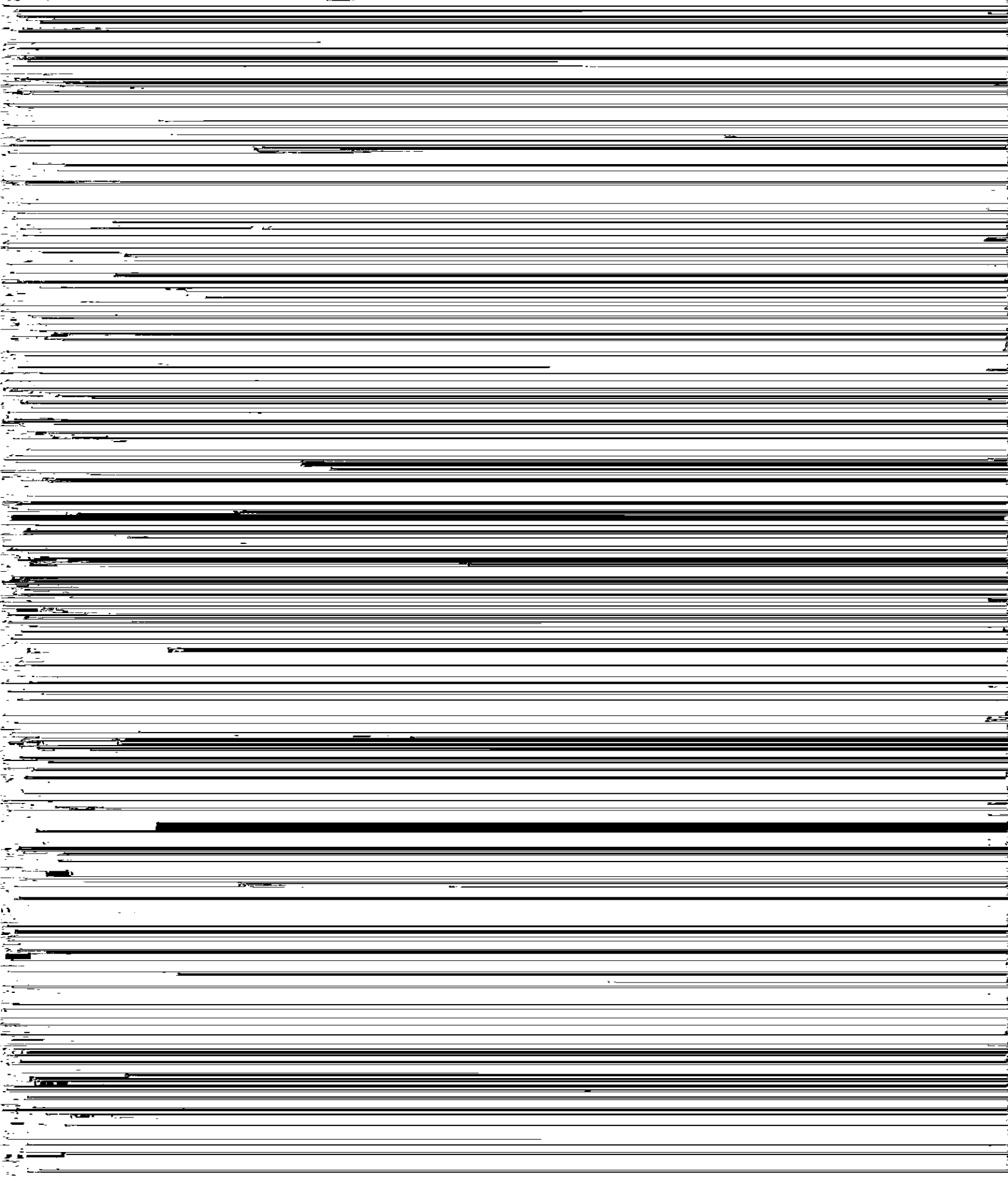
**First State Bank of Adams County**

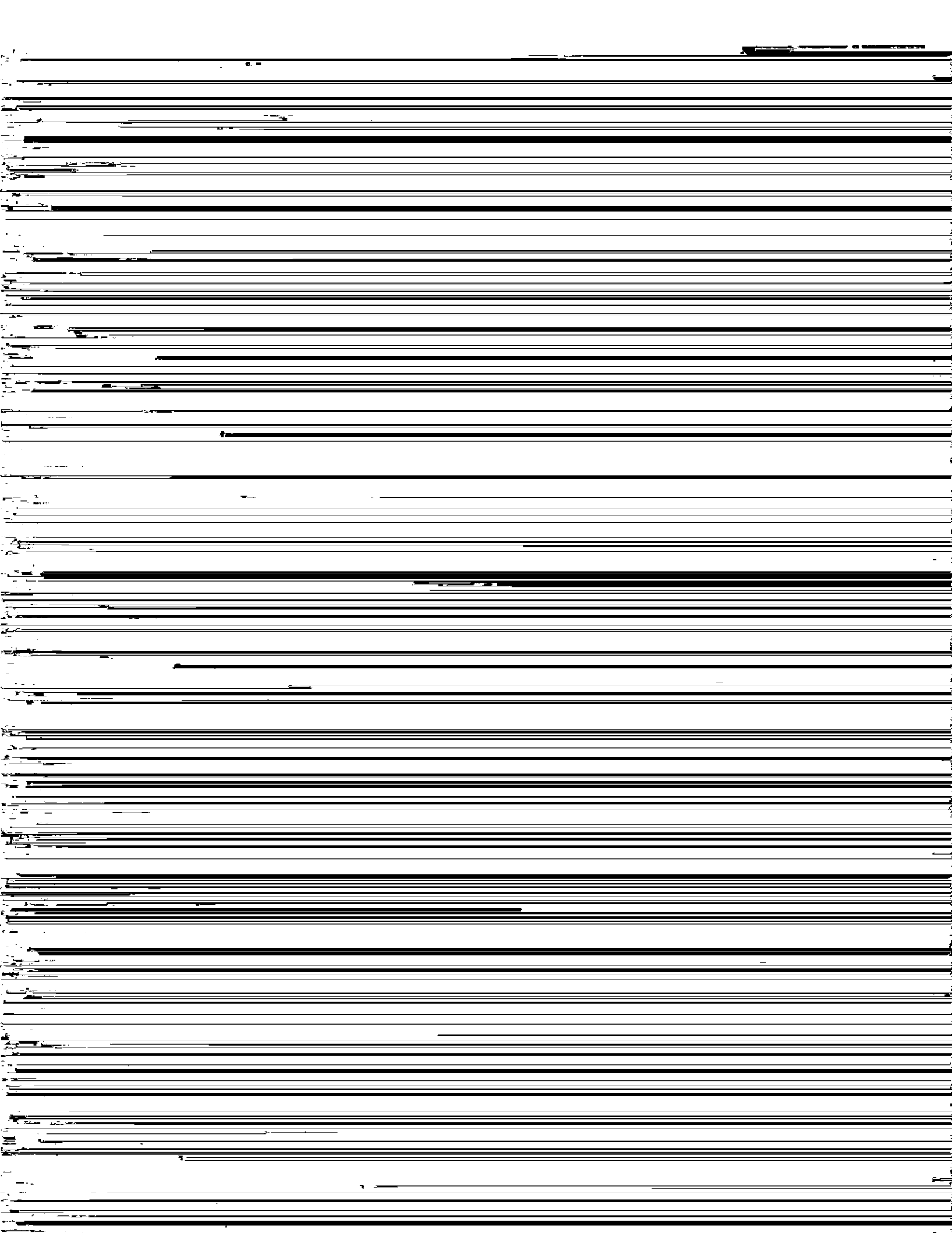
We completed a Strategic planning program for FSB on March 2<sup>nd</sup>. Participants included all of their management team as well as the Board of Directors.

**First Title**

**First Title**

NOTICE OF RECEIPT





Cleveland State University

BOARD OF TRUSTEES

March 17, 2006

RESOLUTION

OPPOSITION TO THE TEL AMENDMENT  
TO THE OHIO CONSTITUTION

WHEREAS, the Cleveland State University Board of Trustees respects the role the Ohio



this tradition; and

Site Search

Search for:



Rate Card

wants to see.

Archives

City officials were complementary of the progress and said there were overall high hopes for what the future will bring.

Links

Weather

City Manager Joe Denen said Davis and everyone at Southern State

City Manager Joe Denen

Drury said he was just getting started on his job and was ready to





April 4, 2006

MEMORANDUM TO: Dr. Lawrence Dukes, President  
The Board of Trustees

James D. [Redacted] Treasurer

March 31, 2006 Financial Reports

|   | 05   | ANNUAL<br>% CHG |
|---|------|-----------------|
| L | 802  | 2.9%            |
| E | 465  | 3.1%            |
|   | 331  | -2.8%           |
|   | 601  | 159.1%          |
|   | 537  | 3.5%            |
|   | 315  | 10.2%           |
|   | 228  | 616.2%          |
|   | 333  | 46.3%           |
|   | 221  | 3.6%            |
|   | 196  | 5.8%            |
|   | 1782 | -1.5%           |
|   | 3354 | 10.7%           |
|   | 5737 | 2.5%            |
|   | 6602 | 7.1%            |
|   | 9065 | -12.0%          |
|   | 9065 | -12.0%          |

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PLANT FUND 172,908

AGENCY FUND 51,361

901,325  
7,378,002  
49,477

8,501,712 51,361

2,872,738  
5,628,974

51,361

8,501,712 51,361

PLANT FUND 3,043,444  
3,663  
3,680  
9,187  
0  
3,123  
1,325  
3,002  
1,795  
3,894

3,156

3,958  
1,928  
0  
0  
9,298  
0  
9,350  
2,738  
9,585  
8,974  
7,325

3,156

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8 5 4 5 6 7 5 2 0 3 8

54 0 72

44

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741  
320)  
119  
302  
479  
870  
718  
854  
162  
129  
571  
965  
74  
871  
730  
680  
825  
0  
132  
225  
1,160  
3,445  
5,157  
=====

CHECK  
NO.

128014

128093

128095

128131

128153

128159

128273

128292

128321

128331

128370

128374

128380

128390

CHECK

AMOUNT

DESCRIPT

405.00 INSURANCE

932.48 PROFESSIONAL

598.05 RENTAL

484.83 UTILITIES

972.00 PROFESSIONAL

208.34 GAS

401.75 INVENTORY

168.00 MAINTENANCE

774.52 INVENTORY

630.00 LICENSE

360.02 INVENTORY

1000.00 TEST FEES

722.94 UTILITIES

1437.27 INVENTORY

10,095.20

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COMMUNITY COLLEGE  
IAL STATEMENTS - EXHIBIT 6 OF 6  
CH 2006

PTION

CHECK  
AMOUNT

SC  
SC  
S

\$2,500.00  
\$26,694.00  
\$250.00

ENFIELD BOARD OF EDUCATION  
ASURER OF STATE  
//ALLEY SCHOOL

-----  
\$29,444.00  
=====

AL

C

THE COMMUNITY COLLEGE FOUNDATION

2006 (unaudited)

SETS

1,889,516

653,008

80,956

Investments

733,964

33,300

Total Assets

2,656,780

=====

AND NET ASSETS

Total Liabilities

-

-

69,613

75,808

2,511,359

Total Net Assets

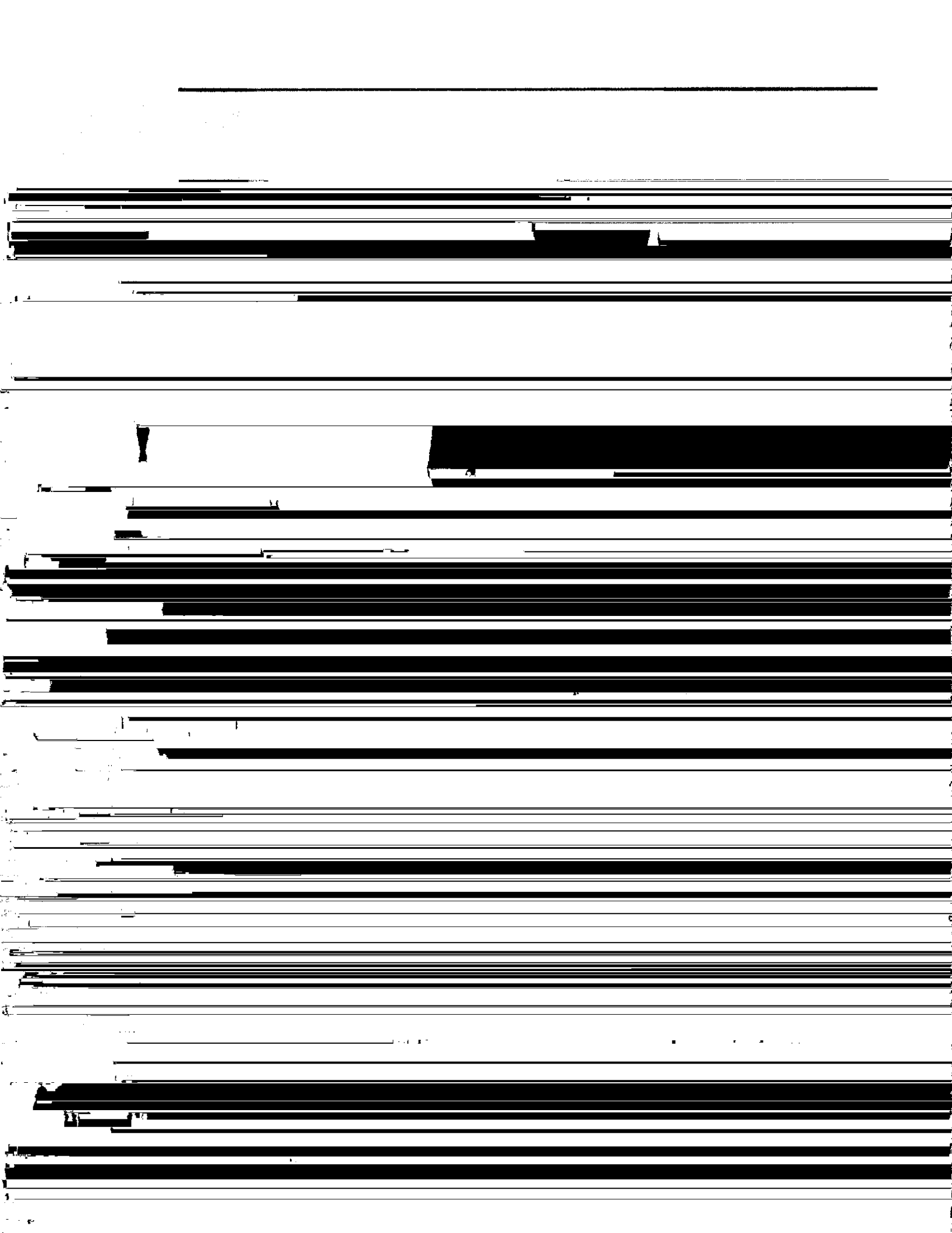
2,656,780

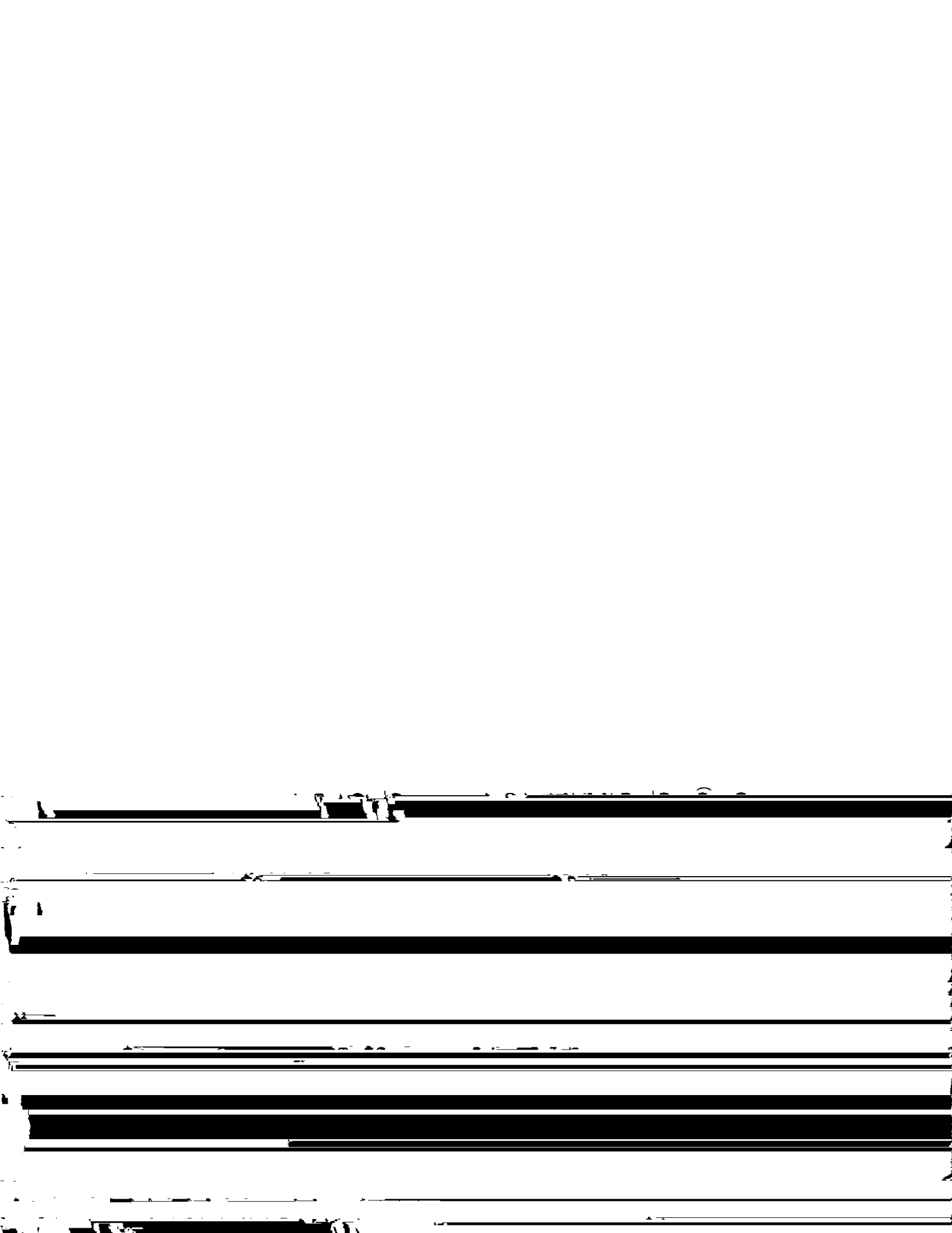
Net Assets

2,656,780

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28 17 36 76 38 29 76 53 39 34 50 58 07 67 26 88 30 73 50 66 18 85 32 93 59 37 42 29 03 71 58 73 30 65 108 113 113 80





MUNICIPALITY COLLEGE

Agenda Item IV.A  
President's Report





*Memorandum*

To: SSCC Board of Trustees  
From: Dr. Lawrence N. Dukes, President  
Date: May 4, 2006  
Subject: President's Report for the May 10, 2006 Board Meeting

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Higher Learning Commission Exit Interview

The exit interview was brief (15 minutes) with <sup>should</sup> no time for questions or clarifications. This is the typical means of providing a general overview of their findings. The more detailed written report will be sent to us in about six weeks. The chair, Dr. Thompson Brandt, complimented the College on the achievements on the past ten years but focused more on certain aspects of assessment that they would like us to address. We are to send a report to the commission in three years on our new assessment plan and its implementation. Sherry Stout had already taken the first steps in implementing the new procedures. A second area of concern centered on strategic planning. That issue apparently went away when they saw the application document that had been sent to the

### Center for Business and Industry

As usual, the report from the Center for Business and Industry (attached) shows good training activity across our district. Robert Johnson, mentioned twice in the report, has always been both impressed and supportive of the efforts of the Center. He is the member of the Regents staff who is trying to find funding for an advanced manufacturing lab for the College. We hope to receive the lab funding and use it in seeking support for the Fayette expansion.

John Tallieu has worked extensively with the quality circle teams at the Yusa Corporation with outstanding success. That is why he keeps being invited to accompany their teams when they go to competition.

### Financial Aid Funding Levels, 2006-07

Janeen Deatley, SSCC Financial Aid Director, recently received notification on two federally funded financial aid programs. The College will receive \$157,123 in Supplemental Economic Opportunity Grant funding, which represents a decrease of \$2841. Our College Work Study funding is up by \$15,000 to a total of \$100,000. In light of federal funding for higher education in general, this is good news and Janeen

### New Practical Nursing Class

Attached is the demographic breakdown of the 39 students beginning the Practical Nursing Program on the Central Campus this spring quarter. We do again have

The event brought together partnerships between SSCC, Soil & Water  
Conservation Districts from our three southern counties, Ohio EPA

ODNR Division of Wildlife, ODNR Division of Forestry, OSU Extension

Services, the White Oak Creek Watershed Program, and the Adams  
Program Regarding Resources. The students attended sessions on wildlife

recipients would be made by June 1, 2006. I think the meeting went very well, but they

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**Larry Dukes**

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**From:** John Tallieu

**Sent:** Friday, April 28, 2006 1:17 PM

**To:** Larry Dukes

**Cc:** John Joy (ljoy@sscc.edu); Nancy (SSCC) Wisecup (nwisecup@sscc.edu); Sherry Stout

(sstout@sscc.edu); Melody Johnson; Stevetta Grooms

We have also been contacted to provide computer training for [REDACTED]

PowerPoint and Access.

**R & L Trucking**

R & L has requested extensive training for their computer help desk and networking associates. A conference call is set for May 4<sup>th</sup>. Although CBI has never contracted for this type of high level computer training, there are local assets available to provide the training.

**Seal-Tite**

We have delivered all of the Interaction Management classes for supervisors and front-end

## Honda Supplier Quality Circles

Teams from American Show (Blanchester) Abstract (4/18/12) Meeting (4/18/12)

YUSA (Washington Court House) competed in the North American Honda Supplier Conference at Sawmill Creek the week of April 17<sup>th</sup>.

Yusa sponsored both John Tallieu and Robert Johnson as guests. YUSA received two awards

**SOUTHERN STATE COMMUNITY COLLEGE  
PRACTICAL NURSING PROGRAM**

**SURVEY**

**Students Enrolled Spring, 2006  
Central Campus, Hillsboro**

34 New Students

94% Female (32)

6% Male (2)

5 Returning Students

(Not included in statistics.)

**I AGE RANGE & AVERAGE**

Students' ages range from 18 to 54

The average age is 30.29

**II EDUCATION**

High School Graduate (25) ..... 74%

G.E.D. (9) ..... 26%

**III RESIDENCE by County**

Adams (4) ..... 12%

Brown (5) ..... 14%

Clermont (1) ..... 3%

Clinton (6) ..... 18%

Franklin (4) ..... 12%

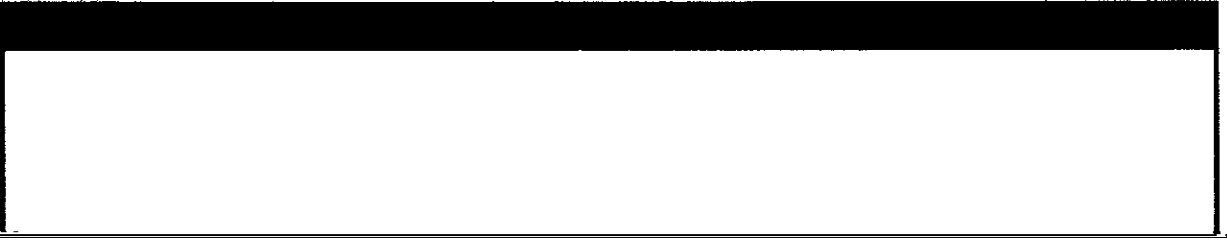
Madison (1) ..... 3%

Ross (1) ..... 3%

Warren (1) ..... 3%



LEGE





May 3, 2006

MEMORANDUM TO: Dr. Lawrence Dukes, President  
The Board of Trustees

FROM: James Buck, Treasurer

SUBJECT: April 30, 2006 Financial Reports

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RESTRICTED LOAN FUND

352,233) 9,086

38,473 8,610

913,760) 17,696

847,770)

334,010 17,696

913,760) 17,696

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18

18

18

18

AGENT FUND

3,665

1,325  
8,002  
9,477

2,469

2,738

9,731

2,469

AGENCY FUND

45,432

45,432

45,432

45,432

TOTAL FUNDS

5,872,335  
865,445  
672,290  
8,610  
202,209  
0

21,813  
901,325  
3,378,002  
61,795  
5,930

2,989,754

776,142  
10,114  
0  
0  
319,198  
0

847,770)  
2,872,738  
339,585  
2,629,731  
1,890,016

2,989,754

TOTAL  
DEFERRED  
TAXES

51,408  
34,396  
82,707  
26,743  
72,328  
30,059  
61,177  
67,782  
226,600

81,375  
377  
86,264  
64,723  
90,714  
04,998  
88,463  
450,793

1,67,707

36,006

0

1,03,713

22,887  
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TOTAL  
DEFERRED  
TAXES

0  
0  
1,782,707  
1,619,969  
272,328  
330,059  
0  
0  
1,005,063

72,330  
0  
267,566  
47,254  
192,099  
0  
0  
1,599,791

1,179,040

0

(451,608)

1,727,432

277,631  
=====

|             | CONT. ED     | AL          |
|-------------|--------------|-------------|
| \$ 256      | 26,887       | 941         |
| 118)        | 0            | (764)       |
| 261         | 19,255       | ,177        |
| <u>877</u>  | <u>7,632</u> | <u>,000</u> |
| 561         | 3,355        | ,443        |
| 813         |              | ,327        |
| 305         | 120          | ,935        |
| 751         | 515          | ,663        |
| 867         |              | ,654        |
| 564         | 94           | ,469        |
|             | 74           | ,867        |
| 275         |              | ,855        |
| 059         |              | 74          |
| 281         | 680          | ,862        |
|             | 1,222        | ,505        |
|             |              | ,680        |
|             |              | ,939        |
|             |              | 0           |
|             |              | 132         |
|             | 550          | ,570        |
|             |              | ,854        |
| <u>350</u>  | <u>6,610</u> | <u>,829</u> |
| <u>473)</u> | <u>1,022</u> | <u>,171</u> |
| =====       | =====        | =====       |

DESCRIPTION

F  
19.36 UTILITIES  
2.22 EQUIPMENT REPAIR  
34.40 INVENTORY  
24.88 INVENTORY  
35.95 INVENTORY  
39.53 INVENTORY  
0.33 INVENTORY  
15.43 INVENTORY  
15.22 INVENTORY  
0.00 NURSING TESTS  
11.41 INVENTORY  
12.48 PROFESSIONAL FEES  
17.58 RENTAL  
16.60 INVENTORY  
16.00 EQUIPMENT  
19.46 UTILITIES  
1.25 EQUIPMENT REPAIR  
10.00 GAS  
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2.10  
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| 1  | 816  |
| 2  | 245  |
| 3  | 401  |
| 4  | 346  |
| 5  | 440  |
| 6  | 737  |
| 7  | 148  |
| 8  | 288  |
| 9  | 175  |
| 10 | 083  |
| 11 | 324  |
| 12 | 809  |
| 13 | 559  |
| 14 | 585  |
| 15 | 932  |
| 16 | 334  |
| 17 | 985  |
| 18 | 869  |
| 19 | 050  |
| 20 | 400  |
| 21 | 453  |
| 22 | 485  |
| 23 | 132  |
| 24 | 293  |
| 25 | 879  |
| 26 | 137  |
| 27 | 959  |
| 28 | 129  |
| 29 | 005  |
| 30 | 671  |
| 31 | 458  |
| 32 | 873  |
| 33 | 480  |
| 34 | 665  |
| 35 | 377  |
| 36 | 289  |
| 37 | 289  |
| 38 | 545  |
| 39 | ==== |

|      |      |
|------|------|
| 33   | 12   |
| 35   | 17   |
| 36   | 6    |
| 39   | 9    |
| 2    | 2    |
| 2    | 2    |
| 8    | 8    |
| 3    | 3    |
| 7    | 7    |
| 5    | 5    |
| 5    | 5    |
| 4    | 4    |
| ==== | ==== |

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FY 05

|   |        |
|---|--------|
| 7 | 32,529 |
| 5 | 23,683 |
| 2 | 8,846  |
| 5 | 3,226  |
| 0 | 56     |
| 5 | 356    |
| 4 | 143    |
| 4 | -      |
| 0 | 350    |
| 2 | 1,514  |
| 0 | 948    |
| 0 | 6,593  |
| 2 | 2,253  |

FY 05

|           |
|-----------|
| 2,788,885 |
| (20,244)  |
| 1,476,767 |
| 291,874   |
| 175,133   |
| 30,288    |
| 161,208   |
| 187,204   |
| 4,325     |
| 3,804     |
| 2,856     |
| 4,459     |
| 278       |
| 63,096    |
| 24,538    |
| 350       |
| 20,667    |
| 170       |
| 186,097   |
| 149,600   |
| 1,014,173 |
| 277,701   |